



LANCASTER
CITY COUNCIL

Promoting City, Coast & Countryside

COUNCIL MEETING

**Wednesday, 13 November 2019 -
6.00 p.m.
Morecambe Town Hall**

Lancaster City Council welcomes members of the public to attend meetings. However, space in the public gallery is limited to 30 seats due to Fire Regulations. The seats are allocated on a first come, first served basis and no standing is permitted. If you require support in accessing the building, please contact Democratic Services on 01524 582132, or email democracy@lancaster.gov.uk

Kieran Keane,
Chief Executive,
Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ



LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Sir/Madam,

You are hereby summoned to attend a meeting of the Lancaster City Council to be held in the Town Hall, Morecambe on Wednesday, 13 November 2019 commencing at 6.00 p.m. for the following purposes:

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To receive as a correct record the Minutes of the Meeting of the City Council held on 25th September 2019 (previously circulated).

3. **DECLARATIONS OF INTEREST**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

4. **ITEMS OF URGENT BUSINESS**

5. **ANNOUNCEMENTS**

To receive any announcements which may be submitted by the Mayor or Chief Executive.

6. **QUESTIONS FROM THE PUBLIC UNDER COUNCIL PROCEDURE RULE 11**

To receive questions in accordance with the provisions of Council Procedure Rules 11.1 and 11.3 which require members of the public to give at least 3 days' notice in writing of questions to a Member of Cabinet or Committee Chairman.

7. **PETITIONS AND ADDRESSES**

To receive any petitions and/or addresses from members of the public which have been notified to the Chief Executive in accordance with the Council's Constitution.

8. **LEADER'S REPORT** (Pages 1 - 2)

To receive the Cabinet Leader's report on proceedings since the last meeting of Council.

MOTIONS ON NOTICE

9. **MOTION ON NOTICE - COMMITTEE SYSTEM** (Pages 3 - 6)

To consider the motion proposed by Councillor Tim Dant. Seconded by Richard Austen-Baker, Stephie Barber, Tim Hamilton-Cox and Tricia Heath.

"This council believes that it could make better use of the skills of all its councillors and improve the democratic accountability of decision making by ceasing the current leader and cabinet model of governance and implementing a committee system. Council requires the Overview and Scrutiny Committee in conjunction with Cabinet to investigate the best way to introduce a committee system of governance, taking into account the experiences of other councils. The investigation will lead to a detailed, legally and constitutionally sound proposal, including a programme for implementation, to be presented to full Council for consideration on or before its Annual Meeting in May 2020."

An officer briefing note is attached.

10. **MOTION ON NOTICE - CHAMPION FOR THE DISABLED** (Pages 7 - 8)

To consider the motion to be proposed by Councillor Mel Guilding. Seconded by Councillors Stephie Barber, Keith Budden, Mike Greenhall, Alan Biddulph and Peter Yates.

"This Council believes it could better support and therefore enhance the services provided by this Council for the disabled communities and their families by re-instating the position of Champion for the Disabled."

An officer briefing note is attached.

11. **MOTION ON NOTICE - RECYCLING** (Pages 9 - 11)

To consider the motion to be proposed by Councillor Paul Stubbins. Seconded by Councillors Mandy Bannon and Tim Dant.

"Purpose:

- *To increase the proportion of local household waste that is recycled and to minimise residual waste (which cannot be recycled).*
- *To achieve this through greater collaborative work between Lancaster City Council and its residents by raising awareness of recycling issues, sharing targets and consulting widely on how best to facilitate this.*

Recommendations

Full Council, welcomes the progress that is being made to reduce residual waste per household and to increase the scope of plastic that can be recycled.

Council recognises that there is a pressing need however to improve recycling efforts within our City and with the support of County. Council aims to achieve this by putting recycling high on our agenda and committing to share the responsibility and actions needed to be taken.

Full Council therefore:

- *Commits to being active in promoting waste prevention, reduction and reuse activities in all wards across our City.*
- *Requests that Overview and Scrutiny committee investigates best practice in achieving higher recycling rates by consulting with other councils, residents and City Councillors. For example asking residents and members what they want to know about recycling, how this might be presented and how they wish to be kept informed.*
- *Requests County provides the necessary local recycling information needed to support our aim to substantially increase public engagement and outcomes for recycling.*
- *Requests that better, more meaningful targets for recycling be set and progress reported at least quarterly on the Council Website, annually on the recycling guidance cards that are posted to residents, and by any other means that Overview and Scrutiny may recommend.*
- *Requests that more detailed information be provided on the Council's website of the ways materials can be recycled in our own district particularly where materials might be reused by local organisations.*
- *Encourages individuals and community groups to create specialist reuse or recycling projects for their areas.*

Notes

There are many effective ways to reduce the generation of greenhouse gases such as carbon dioxide and methane. Composting reduces anaerobic decomposition of organic waste at landfill, whilst reducing waste and increasing recycling saves energy that would have been used in the production of materials.

Using recycled materials, instead of trees, metal ores, minerals, oil and other raw materials harvested from the earth, also conserves the world's scarce natural resources.

Whilst the majority of Household Waste is derived from households, it also includes waste from street bins, street sweepings, parks and grounds.

Lancaster is making progress in reducing residual waste per household. In 2017/18 residual waste per household was 482.9kg, the 6th best in Lancashire. We continued to reduce that figure in 2018/19, achieving the biggest in-year improvement in Lancashire.

*In the financial year 2017/18, **35.64%** of household waste was recycled in Lancaster, which fell below the North West and England rates of 44.7% and 43.2% respectively. At the district/unitary level, recycling, reuse and composting rates varied between a low of*

29.8% in Preston to 47.5% in Fylde, with the best achieving local authority in the North West Region being Trafford at 59%. Our target in Lancaster this year was **45%** but we have achieved just **36%**. With the City Council set to adopt the EU target of 50% of household waste to be recycled by 2020, it is clear that we need to make huge strides to achieve this.

Although targets are being set and monitored by Lancaster City Council for the percentage of household waste recycled and residual waste collected, this information is not widely shared with residents. This is a lost opportunity to develop awareness amongst the public and to share the challenges that we face. Detailed recycling information is collected and reported by County for DEFRA and so this could be accessed and presented for local use.

Greater support is required to let people know what can and cannot be recycled, in particular, awareness of types of plastics that can be recycled and how food residue contaminates recycling. In doing so, Council needs to support elderly and transient populations on an ongoing basis, without expecting such residents to be proactive in accessing the internet.”

An officer briefing note is attached.

OTHER BUSINESS

12. **DESIGNATION OF MONITORING OFFICER** (Pages 12 - 13)

Report of the Chief Executive

13. **TREASURY MANAGEMENT OUTTURN 2018/19**

Report of the Chief Finance Officer

Report to follow

14. **APPOINTMENTS AND CHANGES TO COMMITTEE MEMBERSHIP**

Group Administrators to report any changes to Committee Membership.

15. **QUESTIONS UNDER COUNCIL PROCEDURE RULE 12**

To receive questions in accordance with the provisions of Council Procedure Rules 12.2 and 12.4 which require a Member to give at least 3 working days' notice, in writing, of the question to the Chief Executive.

16. **MINUTES OF CABINET** (Pages 14 - 28)

To receive the Minutes of the Meeting of Cabinet held 1st October 2019.



.....
Chief Executive

Town Hall,
Dalton Square,
LANCASTER LA1 1PJ

Published on Tuesday 5th November 2019.